



SUGGESTION # _____

AGENCY REVIEW TEAM RATING SHEET

The total point system is a combination of four scores: **Originality** (maximum 15 points), **Transferability** (maximum 5 points), **Conservation of Resources** (maximum 15 points), and **Agency Implementation** (maximum of 15 points). Once you have reviewed each suggestion, assign a score up to the maximum allowable for each category. The total score should not exceed 50 points.

RATING CRITERIA	POINTS
Originality (0-15 points) <input type="checkbox"/> This is a new idea not associated with another agency or team project. <input type="checkbox"/> The suggestion is the sole idea of the individual who submitted it. <input type="checkbox"/> This idea is new to Missouri state government. <input type="checkbox"/> This suggestion is currently being planned or implemented.	
Transferability (0-5 points) <input type="checkbox"/> This suggestion is only relevant to this agency. <input type="checkbox"/> Other agencies can use this suggestion for the same purpose. <input type="checkbox"/> The implementation of this suggestion would require a statute change.	
Conservation of Resources (0-15 points) <input type="checkbox"/> If implemented, the suggestion would save money. <input type="checkbox"/> If implemented, the suggestion would generate revenue. <input type="checkbox"/> The suggester estimated the cost of implementing this suggestion. <input type="checkbox"/> The implementation of the suggestion allows the agency or agencies to better serve constituents. <input type="checkbox"/> Effort of research of suggestion by employee	
Agency Implementation (0-15 points) <input type="checkbox"/> Feedback obtained from Agency Evaluators or other sources indicate this suggestion should be implemented. <input type="checkbox"/> Resources are presently available to implement this suggestion. <input type="checkbox"/> The agency can adequately document the savings which may result from implementing this suggestion. <input type="checkbox"/> The agency has agreed to implement this suggestion.	
TOTAL POINTS	

POINTS0 - 10
11 - 20**AWARD**No award
Certificate of Appreciation

21 - 30	\$75.00 and Certificate of Recognition
31 - 40	\$150.00 and Certificate of Recognition
41 - 50	\$300.00 and Certificate of Recognition